



14 May 2010

To All Bablake Parents,

Election of the Bablake Parents' Association Nominated Governor

Under the terms of the Charity Commission Scheme governing Coventry School Foundation one governor must be appointed by the committee of the Bablake Parents' Association. The nominee when appointed shares with the other Governors the governance of the charity and all schools within it. The nominee will also be expected to maintain close links with the Parents' Association.

Mrs K Dosanj, the current Bablake Parent Governor, has now served a very successful four-year term of office, thus necessitating an election for this position.

As a Coventry School Foundation Governor you would normally expect to attend three Full Governors meetings a year and meetings of the Bablake Academic & Resources Committee usually held twice termly. In addition you would expect to be involved in Bablake Open Sessions and PA sponsored activities and attend functions at the other schools. There is therefore a significant time commitment involved in being a Governor.

Whether or not you are interested in standing for election, as a parent of a child/children in the school, you are entitled to vote at any parent governor election.

If you wish to stand for election, please contact the Headmaster's P.A., Lorraine Gibbens, on 024 76271203 or hmsec@bablake.coventry.sch.uk for a nomination form, having checked the notes overleaf to ensure that you are eligible. Candidates must be proposed and seconded by parents of a pupil currently on the roll of the school. Neither proposer nor seconder can be your spouse, nor may they be related in any way to one another. **Please return the completed nomination form to Lorraine Gibbens, Bablake Senior School, by 9.00 am on Wednesday 26 May 2010.**

I hope you will give serious thought to this very worthwhile opportunity.

Yours sincerely,

Sue Aucutt
Joint Chair of the Parents' Association

Jacquie Hatfield
Joint Chair of the Parents' Association

NOTES

The PA requires the Nominated Governor to be a parent of a child at any of the Bablake Schools at the start of their term as a Governor.

The following are barred by law from being Governors (Trustees) of a charity;

Anyone under the age of 18

Anyone who has been convicted of an offence involving deception or dishonesty, unless the conviction is spent anyone who is an undischarged bankrupt

Anyone who has previously been removed from trusteeship of a charity by the court or the Charity Commissioners

Anyone who is under a disqualification order under the Company Directors Disqualification Act 1986.

Before taking up the position of Nominated Governor the nominee will be subject to checks on the right to work in the UK, identity and a CRB disclosure

TERM OF OFFICE

If appointed as a parent governor you would normally serve for a period of four years and would not necessarily have to resign when your child/children leave the school. You will have the opportunity to receive training in your role throughout your term of office.

DATES

Nomination Forms returned by 9.00am on Wednesday 26 May.

*Voting Papers issued (if necessary) or Declaration of Result on Friday 28 May.

Return of Voting Papers by 12 noon on Monday 14 June.

Counting of votes at 2.30pm on Monday 14 June

Results published to parents on Friday 18 June.

*A vote will be necessary if more than one person is proposed.