



JWW/LRG

5 March 2010

Dear Parent,

Upper Sixth Form Parents' Consultation Evening – Monday 15 March 2010

I would like to invite you and your son or daughter to a Parents' Evening at Bablake on Monday 15 March between 5.00 and 8.00 pm in the Theatre Block. The purpose of the evening is to give you the opportunity to discuss with subject teachers the progress of your son or daughter. You may find it helpful to bring with you the Grade Report, issued on Friday 12 March.

We expect interviews to last approximately ten minutes, and hope you will be able to join us at this important stage of your son or daughter's career. Please leave at least five minutes between interview times. This is a very important meeting, and one which I trust you will make every effort to attend. If, for whatever reason, you are unable to attend on the evening of 15 March and would like to discuss your son or daughter's academic progress on another occasion, please contact the relevant member(s) of staff directly to make the necessary arrangements.

Your son or daughter should arrange appointment times with the individual subject teachers using the attached consultation slip. Some teachers may indicate to your son or daughter that they would like to see you, and those appointments will be added to your list.

I shall welcome you on the evening, and I ask that you to sign out when you leave. I shall also be available to discuss any matters with you. If any issues remain unresolved or questions unanswered, please contact your son or daughter's Form Tutor after the evening.

I hope that you will find the evening both helpful and informative.

Yours sincerely,

J W Watson
Headmaster

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Reply slip – please return to Form Tutor by Tuesday 9 March 2010

I acknowledge receipt of the letter concerning the Upper Sixth Form Parents' Consultation Evening dated 5 March 2010.

Pupil's name..... Tutor Group

Signed..... Parent

Bablake School

**Upper Sixth Form Consultation Evening
Monday 15 March 2010 – Theatre Block**

Appointment slip – to be retained by the pupil who arranges interview times with the Subject Teacher.

Pupil's Name: _____ Tutor Group: _____

I would like to see the following staff between 5.00pm and 8.00pm.

Signed: _____

To be completed by parent / guardian. (Insert the names of the teachers you wish to see).	To be completed by the Subject Teacher. (Appointment times)