


Teacher of Biology			
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Job Description

Location	Bablake Senior School
Contract Type	Full Time – Maternity Cover
Working hours	Term Time Only
Reporting to	Head of Biology

School Ethos:

Bablake is an HMC independent co-educational day school, founded in 1344 and welcoming girls since 1975. An even balance of boys and girls have high aspirations, share rich opportunities, and encourage one another in their endeavours. Bablake has a Christian foundation and ethos but attracts and welcomes pupils of diverse beliefs and backgrounds. Its cultural and social diversity is a major strength of the school and lends it a distinctive character.

Role Summary

The successful applicant will be required to teach junior science to Years 7 and 8 and Biology up to A Level. In addition to strong subject knowledge and the ability to inspire, you should also be willing to contribute to the school's extensive co-curricular programme.

Main Duties & Responsibilities

- Promoting and safeguarding the welfare of children and young persons for who you are responsible and with whom you come into contact.
- Teach and prepare lessons effectively.
- Plan and prepare interesting and engaging lessons.
- Maintain an orderly, positive and purposeful classroom atmosphere.
- Work within the departmental framework as a member of the departmental team, contributing to meetings and departmental activities.
- Share the necessary administration and preparation in support of the work of the department.
- Support and encourage colleagues.
- Set and mark homework regularly.
- Attend Parents' Evenings to discuss pupils' academic progress and future targets.
- Complete grades and school reports routinely and occasional special reports on pupils.
- Assist in the promotion of the school by making positive contributions to open days and other marketing activities.


The life of the school:

- Undertake whole school supervisory duties as directed by the Deputy Head.
- Make positive contributions to the extracurricular life of the school.
- Take responsibility for the welfare and safety of pupils in their charge, having regard for the School's Child Protection, Health/Safety and other policies.

Pastoral and Tutorial Care:

- Responsible for the general welfare of pupils in their tutor groups and to be the first point of contact for pupils needing help.
- Encourage high standards of behaviour, appearance, attendance, punctuality and work, referring persistent difficulties to the Head of Year.
- Complete registration – noting absences and lateness.
- Perform efficiently the routine tasks of a Form Tutor.



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Personal Specification

Personal Characteristics	Essential/Desirable
An impressive teaching and academic record, educated to degree level with a postgraduate/QTS teaching qualification (or equivalent); evidence of further professional development is essential as is the ability to apply learning to personal practice and show tangible changes as a result.	E
A devoted specialist, with impressive expertise and passion for their subject, committed to managing and developing oneself to be an exemplar of subject prowess.	E
Thorough knowledge and understanding of current educational issues.	E
Experience of having successfully taken responsibility for the delivery of a specific outcome, project or initiative which has involved coordinating and directing the efforts of others.	E
Experience of working with others to develop teaching skills.	E
An understanding of, and/or experience of, basic budget management.	E
A natural and engaging leader who brings others with them.	E
High levels of energy, personal drive, adaptability and resilience.	E
A positive attitude, always seeking even better outcomes.	E
Devoted to fulfilling the potential in every pupil.	E
Naturally promotes inclusion and a sense of belonging.	E
Firm commitment to ensuring that safeguarding is at the heart of all a school does.	E
Good levels of emotional intelligence and self-awareness, flexible and adaptable.	E
Confident and clear communicator.	E
Naturally well organised, thrives under pressure.	E

